

# **CORPORATE PROFILE**

## **BUZZ CORPORATE SERVICES PVT. LTD**

## ABOUT BUZZ

- Buzz was founded in 2004 and is into Executive Search, Selection, Staffing and Payroll administration.
- Buzz offers flexible staffing solutions (IT/non IT) which includes outsourcing staff in multiple functions working on the client sites.
- We have around 1500 associates on assignment everyday, pan India.
- Registered office based in Mumbai.
- Has a 25 member strong team of trained recruiters.
- Member of Executive Recruiters Association (ERA)

# VISION



“To be the most admired global corporate by strengthening our values, beliefs, people and commitment to provide effective source of high quality HR services with a focus on customer delight.”

# MISSION

“To serve the needs of our esteemed clients by providing prime manpower, in addition we are committed to advancing the HR profession and capabilities to ensure it is an effective partner in developing and executing organizational strategy.”



# CODE OF CONDUCT

We are committed to timely service thereby meeting the expectations of our external Customers – Clients & Candidates. Our Employees are the biggest strength who have built good relationship with our Clients & Candidates. We believe in transparency, and therefore we keep our clients & candidates fully informed throughout the process. We believe in Team effort to ensure quality in service.

# SERVICES

- ✓ Executive Search
- ✓ Staffing Solutions-Permanent/Temporary
- ✓ Payroll Management

**We undertake recruitment all over India & Overseas**

# INFRASTRUCTURE

- Around 2000 sq.ft. of commercial premises in Thane.
- 5 Teams of recruiters led by Team Leaders. A total of 25 recruiters. Each focusing on clients vertical wise.
- Own database having varied profiles.
- A separate HR Operations team to manage Temp staffing.
- A professional payroll package from Spine Technologies.

# SOME POSITIONS CLOSED BY US

- ✓ General Manager – PR Firm
- ✓ HR Manager – Print Media company
- ✓ Major Account Manager – Media company
- ✓ Territory Manager – BFSI
- ✓ Telesales / Telemarketing Executives – Logistics / BFSI
- ✓ National Warehouse Manager – Logistics
- ✓ Warehouse Executive – Logistics
- ✓ Sales Coordinator – all Verticals
- ✓ Manager – Legal & Secretarial
- ✓ Client Account Manager – IT Company
- ✓ Instructional Writers – IT Company
- ✓ Project Managers – IT Company
- ✓ Software Developers – IT
- ✓ Software Analyst – IT
- ✓ Engagement Manager – IT
- ✓ Business Analyst – IT
- ✓ Developers / Database administrators – IT Company

and many more....



# OUR CLIENTS

## Banking, Financial Services & Insurance (BFSI)

- ✓ Reliance Life Insurance Co. Ltd.
- ✓ Reliance Money Ltd
- ✓ Orix Auto Infrastructure Services Ltd
- ✓ Motilal Oswal Securities Ltd
- ✓ Fullerton (I) Credit Co. Ltd.
- ✓ Centrum Group
- ✓ SBI Fund Management Pvt. Ltd.
- ✓ HDFC AMC Ltd
- ✓ J. M. Financial Services Pvt Ltd.
- ✓ Emkay Global Financial Services Ltd.

## Automobiles

- ✓ Bajaj Auto Ltd.
- ✓ Marathwada Auto Compo Pvt. Ltd.
- ✓ Fukoku (I) Pvt. Ltd
- ✓ OMR Bagla Automotive System (I) Ltd.
- ✓ Rubber Product Ltd.

## Media & Communication

- ✓ Jasubhai Media Pvt. Ltd.
- ✓ ICOMO Advertising (I) Pvt. Ltd.
- ✓ Watermelon Advertising Agency
- ✓ Tonic Media & Production Ltd.
- ✓ ASAPP Media
- ✓ Rajasthan Patrika
- ✓ Better Communication Pvt. Ltd.
- ✓ Asymmetrique Communication Pvt. Ltd.
- ✓ Pointblank Advertising Pvt. Ltd
- ✓ ABP Ltd
- ✓ HT Media Ltd.
- ✓ VJM Media Pvt. Ltd.

## Electricals/ Electronics

- ✓ Bajaj Electricals Ltd
- ✓ Emerson Network Power (I) Pvt. Ltd
- ✓ Fulham (I) Pvt. Ltd
- ✓ Everfocus (I) Pvt. Ltd.

# OUR CLIENTS

## Engineering/ Oil & Gas

- ✓ Johnson Controls (I) Pvt. Ltd.
- ✓ Visteon Engineering Center (I) Pvt. Ltd
- ✓ Mott Macdonald Pvt. Ltd
- ✓ Kilburn Engineering Ltd.
- ✓ Chemtex (I) Ltd
- ✓ Prabha Engineering
- ✓ Aditya Birla Group
- ✓ Koch Industries (I) Pvt. Ltd.
- ✓ Technip (I) Ltd
- ✓ Worley Parson
- ✓ Tecnimont ICB Pvt. Ltd.
- ✓ Pyramid Engineering
- ✓ Zamil Steel Building (I) Pvt. Ltd

## Manufacturing

- ✓ Grainger Industrial Supply Pvt. Ltd.
- ✓ Repro (I) Ltd
- ✓ Heranba Industries Ltd
- ✓ India Hume Pipe Co. Ltd.
- ✓ Nitco Tiles Ltd

## Real Estate

- ✓ Lodha Group
- ✓ Rustomjee Group
- ✓ Mighty Group
- ✓ Godrej Properties
- ✓ Sheth Developers

## IT

- ✓ KLA Tencor Software India Pvt. Ltd.
- ✓ 3i Infotech Ltd
- ✓ Cellent Technologies
- ✓ People Interactive (I) Pvt. Ltd.
- ✓ Vistaar Technologies
- ✓ Bluestar Infotech Ltd.
- ✓ Serco India (BPO)

## Wireless/ Security Solutions

- ✓ Enkay Technologies (I) Pvt. Ltd
- ✓ Arva Omnitalk Wireless Solutions Pvt. Ltd.

# OUR CLIENTS

## FMCG

- ✓ JK Helene Curtis (Raymond Group)
- ✓ Wipro (I) Ltd.
- ✓ Ruchi Soya Industries Ltd.
- ✓ Cavin Kare Pvt. Ltd.

## Facility Management Services

- ✓ Compass India Support Services Pvt. Ltd.

## Wellness/ Beauty

- ✓ Lakme Lever
- ✓ Anjali Mukherjee Health Total
- ✓ Richfeel
- ✓ HOE Wellness

## Hospitality/ Hotels & Travel

- ✓ Taj Resorts & Palaces
- ✓ The Leela Group of Hotels
- ✓ Yum Foods
- ✓ Jubilant Foods (Dominos Pizza)

## Gems & Jewellery

- ✓ ORRA - Intergold Gems Pvt. Ltd
- ✓ TARA Jewels
- ✓ Gold Star Jewellery Pvt. Ltd
- ✓ KGK Group of Companies
- ✓ Pure Gold
- ✓ Jewalex (I)
- ✓ TBZ
- ✓ Kama schachter Jewellery
- ✓ Navin Chandra

## Logistics/ Shipping & Packaging

- ✓ TNT (I) Pvt. Ltd.
- ✓ UPS
- ✓ Albukari Shipping Co. Ltd

## Flavours/ Fragrances

- ✓ Ajmal & Sons
- ✓ Mane India Pvt. Ltd.

# OUR CLIENTS

## Healthcare/ Pharmaceuticals

- ✓ Apollo Hospital
- ✓ Sevenhills Hospital
- ✓ Zuventus Healthcare Ltd
- ✓ Wockhardt Hospitals
- ✓ Abbott Healthcare Pvt Ltd
- ✓ Jupiter Hospital
- ✓ Shreyas Life Sciences Pvt. Ltd.
- ✓ Glenmark Pharmaceuticals Ltd.
- ✓ Plethico Pharmaceuticals Ltd.
- ✓ Ranbaxy Laboratories Ltd.
- ✓ Ajanta Pharma Ltd.
- ✓ Calyx chemicals & pharmaceuticals ltd
- ✓ Orchid chemicals & pharmaceuticals ltd
- ✓ Amri India Pvt. Ltd.
- ✓ Coltene Whaledent
- ✓ Omniactive Health Technologies Ltd.
- ✓ Perrigo API Ltd.
- ✓ FinOrion Corporation
- ✓ Exon Labs(IPCA)
- ✓ Reckitt Benckiser
- ✓ Teva Pharma
- ✓ Fresenius Kabi

## Healthcare/ Pharmaceuticals

- ✓ Optel Vision
- ✓ Macleods Pharmaceuticals Ltd.

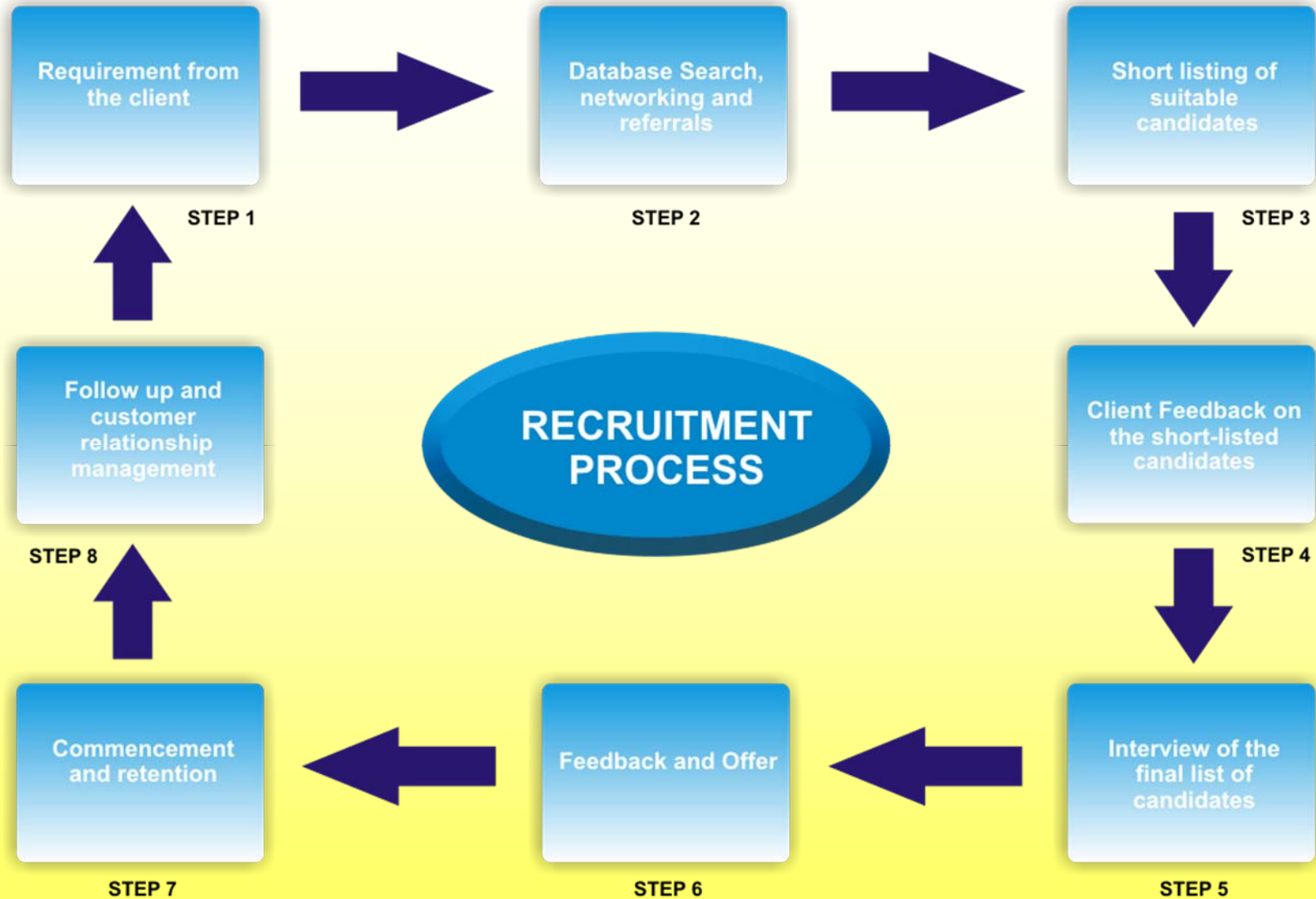
## Others

- ✓ Energo Group
- ✓ First Advantage Pvt. Ltd.

## Overseas Clients

- ✓ Mushrif Trading & Contracting Company
- ✓ Al-Hassan Group of Companies
- ✓ Worley Parsons
- ✓ Dayim Punjilloyd
- ✓ Olayan Descon Industrial Company Ltd
- ✓ Mott Macdonald Pvt. Ltd.
- ✓ Petroserv Ltd.
- ✓ AL Nasr Technical Trading Agencies
- ✓ Genoa Plastic Industries
- ✓ Petrofac
- ✓ Petrotec

# PROCESS OF RECRUITMENT

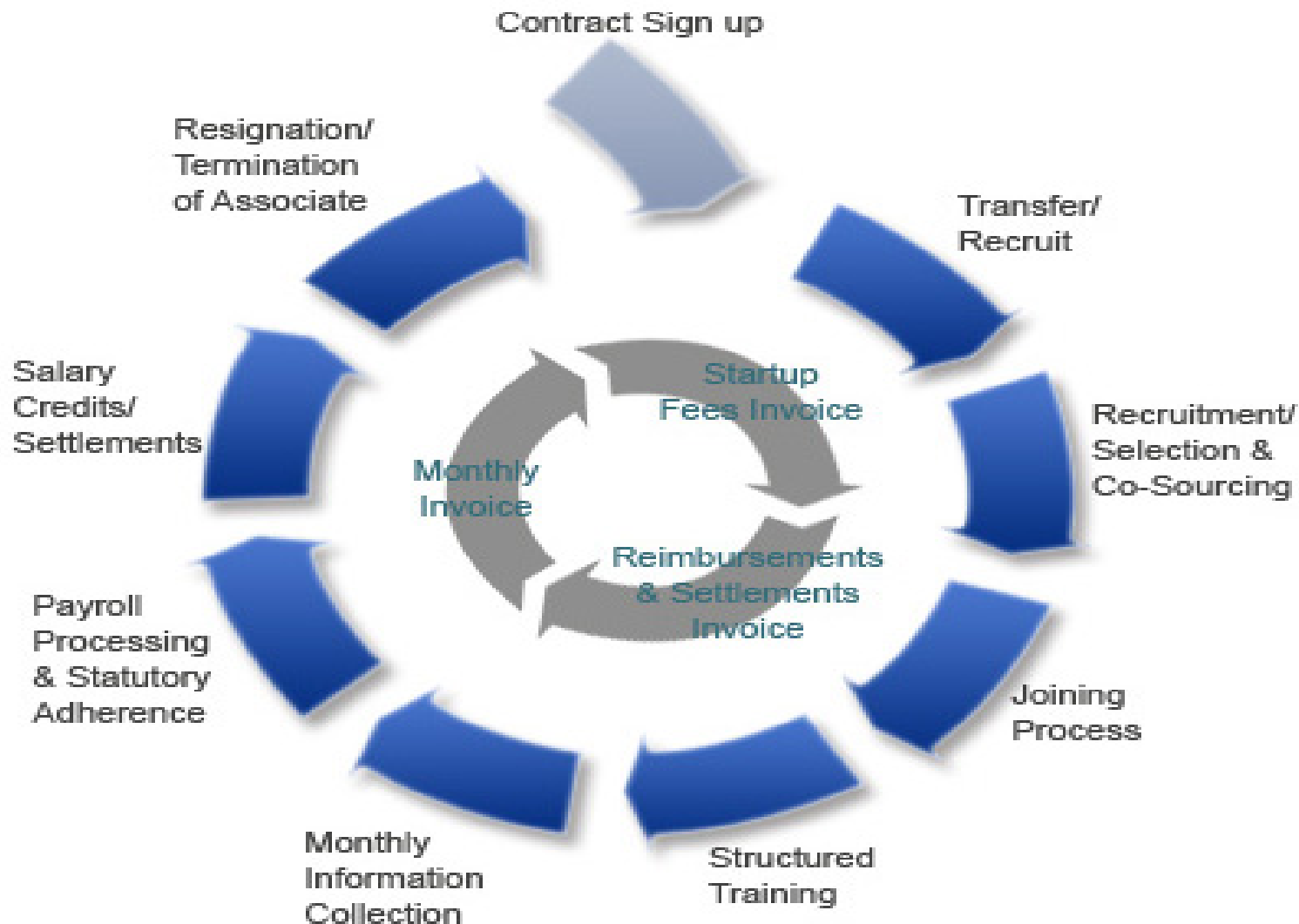


# CASE STUDY

## HEADHUNTING

- ✓ **Task:** The task was to select and recruit the candidate for the post of Assistant Manager - Processing
- ✓ **Background:** The client is one of the leading players in Food logistics and Supply Chain Management. There was an urgency to fulfill the need of our client and it was difficult to get a candidate, as resumes of such profile were not available on any of the job portals.
- ✓ **Strategy:** To face the challenge, our consultant did industry scanning from where she took out names, addresses and contact numbers of all Cold Storage Processor companies. After that, she short-listed the leading companies in the industry and presented herself as a food technology student who wanted to do Summer Training in their organizations. Initially, there was a lot of disappointment. To overcome the situation, she did mapping for the Assistant Manager's position and started Headhunting. Within a week, she found a candidate with whom she communicated and convinced him for the job profile. The next step was to schedule an interview. She coordinated with the client and the candidate. The interview and the subsequent offer took almost a month.
- ✓ **Conclusion:** We need to do extensive research to get a quality candidate.

# TEMP STAFFING CYCLE



# BENEFITS TO ASSOCIATES

- ✓ Proper identity – National brand
- ✓ Structured induction
- ✓ Part of the organized staffing workforce in India
- ✓ ID cards
- ✓ Reward & recognition program in conjunction with Clients
- ✓ Zero balance salary accounts
- ✓ Prompt query resolution on mail / phone
- ✓ Statutory compliances like ESI/PF/PT/Insurance
- ✓ Covered under Mediclaim
- ✓ Personal accident insurance of Rs.100,000/-



# WHY BUZZ?

- ✓ Professional approach
- ✓ Focus on Quality & Systems
- ✓ Long term relationship with clients & Candidates
- ✓ Confidentiality is maintained
- ✓ Our associates enjoy benefits like ESI/ PF/ Insurance etc from day one
- ✓ High end payroll software





Please visit us at  
[www.buzzcorporate.com](http://www.buzzcorporate.com)